State Procurement Office

14th Floor Capitol Tower, 600 E Boulevard Ave Dept 012, Bismarck ND 58505-0310

A Division of the Office of Management & Budget

Contract Information	
Term Contract Name:	Microsoft Software Select Agreement
Term Contract Number:	089
Contract Period:	10/01/2006 through 09/30/2009
Contract Administrator:	Angie Scherbenske
Phone Number:	701-328-2779
Fax Number:	701-328-1615

Microsoft Contacts		
Microsoft Team:	Pat Accimus (Inside Account Manager for ND)	Wade Powell (Territory Manager for ND)
Toll Free Telephone Number:	800.426.9400 ext. 11851	
Telephone Number:	800.426.9400 ext. 11851	815.713.3570
Email Address:	patacc@microsoft.com	wadep@microsoft.com

Large Account Reseller (LAR) Contractor Information		
Contractor Name:	Zones, Inc 1102 15th Street, SW, Suite 102 Auburn, WA 98001-6509	
Service Representative:	Joe Fiene (Inside Account Manager)	Judi Harvey (Outside Account Manager)
Toll Free Telephone Number:	800.381.9663 ext. 3377	800.381.9663 ext. 3371
Telephone Number:	253.205.3377	253.205.3371
Fax Number:	253.205.2377	253.205.2371
Email Address:	Joe.fiene@zonescs.com	Judi.harvey@zones.com
ZONES, INC Web Site:	http://www.zones.com/cgi-bin/zones/site/login/index.html	
Revisions:		

The Microsoft State & Local Government Select Agreement is a volume licensing program designed to help reduce the total cost of software ownership while making it easier for large organizations like the State to acquire licenses and media for Microsoft products on an ongoing basis.

All state agencies and institutions must purchase Microsoft software licenses, media (CD ROMs), software maintenance, and documentation under this contract. Operating systems that are purchased with new computers and servers are excluded from this contract. Purchase Software Assurance on those operating systems and applications software under this Select Agreement.

Academic Microsoft Select Agreement: K-12 educational entities may purchase under the State Academic Microsoft Select Agreement administered by EduTech. See http://www.edutech.nodak.edu/services/spa/shi/

Cooperative Purchasing: This agreement is made available to political subdivisions and nonprofit organizations established by government entities under North Dakota Century Code Section 54-44.4-13.

Enrollment: All North Dakota state agencies, institutions, and political subdivisions that desire to participate in the Select Agreement must complete the Microsoft Select Enrollment form.

Media Kit: If your organization selects media kit on the enrollment form, you must complete the Select media form. In order to obtain media your organization must purchase a 750 point minimum during the contract period.

Submit the enrollment form and media form (if applicable) to:

> **Licensing / Contract Department**
> **Zones, Inc.**
> **1102 15th Street, SW Suite 102**
> **Auburn, WA 98001-6509**

For assistance in completing the enrollment form and media, contact:

Zones Licensing / Contracting Information		
Service Representative:	David Dowell	Deborah Niemi
Toll Free Telephone Number:	800.381.9663 ext. 3685	800.381.9663 ext. 3418
Telephone Number:	253.205.3685	253.205.3418
Fax Number:	253.205.2371	253.205.2371
Email Address:	licensingcontracts@zones.com	licensingcontracts@zones.com

Software Assurance: Software assurance is a program that enables you to receive product upgrades during the select agreement period. For more information please visit http://www.microsoft.com/licensing/sa/default.mspx .

Microsoft's Product Lifecycle policies may be helpful in your decision-making process: http://www.microsoft.com/windows/lifecycle/default.mspx .

Already Enrolled, but your organization's information is incorrect? If you need to update or correct your current information fill out the Contract Information Change Request form and submit it to Zones Licensing / Contracting Dept. Zones will correct the information on both their side and Microsoft's.

By enrolling in this Select Agreement, you agree to comply with all the terms and conditions of the Microsoft SLG Microsoft Select Agreement and North Dakota Amendments and Microsoft Product Use Rights. Be sure you have read and understand these documents.

Product Use Rights: http://www.microsoft.com/licensing/userights/

Pricing, Ordering, Reporting and Billing Procedures: Orders can be placed on-line, by phone, fax, or email. Entities participating in this contract are recommended to use Zones Connect on-line system http://www.zones.com/cgi-bin/zones/site/login/index.html . Zones Connect on-line also:
- Manages purchases at the agency and division level (also available on MVLS https://licensing.microsoft.com).

- Obtains current contract pricing
- Obtains online quotes
- Places orders for software licenses, media, documentation, and technical services
- Tracks orders, purchases, and license deployment Run standard and custom activity reports on your purchases

Payment: Payment will normally be made within 30 days after receipt of the invoice or delivered goods.

Delivery: Delivery will normally be made within fifteen (15) days after receipt of the phone or purchase.

Returns: Microsoft Products ordered in error may be returned within 60 days after receipt.

Problem Resolution and Complaints: Problems or complaints made to the Customer Service Representative under this contract will normally be resolved within five (5) working days. If the problem is not satisfactorily resolved in a timely manner, please report the problem, in writing, to the State Procurement Contract Administrator.

PRICING		
Item No.	**Description**	**Discount**
1.	Discount from Microsoft MSRP Select Level D for Application pool, System Pool, and Server Pool	20.96%